**Careers Tutor Programme overview 2022**

7/8 sessions per year. Delivered in 20-25 mins each using booklets/quizzes and interactive sessions

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| Yr | Session 1 | Session 2 | Session 3 | Session 4 | Session 5 | Session 6 | Session 7 | Session 8 |
| 7 | **What jobs do people do**?  What jobs do your family members do? -Discussion session about different jobs, what they are etc. | **What are some unusual jobs that people do?**  Videos and teacher lead discussions about range of unusual jobs strange jobs | **My abilities**- **What am I good at?**  Worksheet session looking at what students are good at an how it might influence their future career choice | **My abilities, how can I improve on what I am not so good at?**  Worksheet session looking at the 7 job categories and seeing where their abilities/strengths might fit | **My values, what do I want out of life and how can I achieve my goals**  Worksheet session looking at personal values and how they may influence a future career | **My traits**-  **Identifying my personality traits**  Worksheet and card sort session.  Which job fits which trait? (card sort) | **Job of the week-**  Videos showing numerous jobs.  Students then think about what qualities/strengths and traits that job may need | **What have you learnt?**  Students look back at the sessions taught and work through questions about what is important to them and what they may like to do in the future |
| 8 | **How others see me**  Students give a card to the person who they think is the best match to the card. Answer questions about why they think they were given it Worksheet session | **What would my life be like if…**  Lifestyle, money, happiness etc. Worksheet | **What is work?**  Voluntary/education types of work etc. Worksheet session | **What is work? What do I do?**  What is hard/easy etc.  Worksheet session | **What skills are employers looking for?**  Identifying what employers want Worksheet session | **Health and Safety in the workplace**  Interactive video and student questions to answer on worksheet | **How have careers changed**  **/developed over time?**  Discussion- changes in how jobs are advertised/ applied for.  Survey sheet-take home and complete (to be retained for Y9) | **What have I learnt about myself and health and safety in the workplace?**  Students to answer questions about what they have learnt |
| 9 | **How Careers have developed/changed over time**  **Students look at** completed surveys from Yr. 8 What do they notice?    PowerPoint “Norfolk Today” How the world of work is changing. | **Different jobs in a large organisation.**  Students to come up with all the different jobs available at a large supermarket  (Prompt picture card) prize for most? | **Business organisation**  Hierarchy PowerPoint.  Students to look at different job roles and to think about how their personality might fit into the organisation | **Job Sectors and the local labour market**  Interactive PowerPoint and video.  Students answer questions from the video | **Chatterbox session- what do I want to find out about?**  Students make a “chatterbox” and write what they want to find out about on A3 spread | **Applying for college**  **Apprenticeships/ jobs.**  Students use computers to find out information from previous session  Do you know where to start? Whose responsibility is it?  Do you know who to go to for help? | **Research careers/colleges**  Students use computers to research various websites Help you choose/ Indeed/College websites  \*May need more than one session | **Extra session if needed** |
| 10 | **Work experience**  Students use computers and Barclays life skills to think about what work experience they may be good at. | **Employment Law**  Students answer questions. How much do they know about employment law for young people?  Video/PowerPoint with explanation and correct answers | **Stereotyping in the workplace**  Teacher lead discussion about stereotyping  PowerPoint/video addressing and challenging stereotypes in the workplace. | **Discrimination in the workplace**  Teacher lead discussion about discrimination.  PowerPoint/video addressing discrimination in the workplace. | **Mistakes job hunters make at interviews.**  Multiple choice quiz and PowerPoint with discussion and answers | **Applying for college and apprenticeships practice**  Students use computers to research different college course of interest | **extra research session if needed** | **Making an application to college.**  Students make a practice application using a paper form in readiness for the real thing next Autumn |