

Strategic Progress Board Terms of Reference

1. Membership

1.1. The membership of the Strategic Progress Board (SPB) shall be determined in accordance with the following provisions:

- a) The principal is an ex-officio member of the board
- b) The vice principal is a member of the board
- c) The chair of governors is a member of the board
- d) One other governor is a member of the board as negotiated between the education director (ED) and the chair of governors
- e) In some cases, both a representative of the OAT Executive and the ED may attend meetings

1.2. Quorum for strategic progress boards requires the principal, and ED (or nominee) to be present for the meeting to take place.

2. Frequency of board meetings

2.1. The board will meet as often as is necessary to fulfil its responsibilities

2.2. The board will meet at least termly, but in the case of amber / red academies, meetings will be more frequent

3. Attendance at board meetings

3.1. The board may invite attendance at meetings from members of the academy's senior and middle leadership teams, or OAT directors, to advise on a particular matter or range of issues as appropriate

4. The chairing of board meetings

4.1. The chair of the board will be the ED

4.2. In the absence of the chair the ED will appoint a substitute

5. Terms of reference

5.1. The purpose of a strategic progress board is to ensure the delivery of rapid and impact-focused improvement

5.2. To monitor and advise on the self-evaluation processes and the areas for improvement with particular regard to outcomes and success criteria

- a) To make judgements on perceived requirements for intervention, enhancement and support with regards to:
- b) Areas for development as identified through external and internal inspection and reviews

- c) The academy's progress towards agreed performance targets
- d) Particular priorities the academy has identified